

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF HORTICULTURE**

TENDER DOCUMENT

**FOR
SUPPLY OF GROWING MEDIA, PROTRAYS, SEEDLING RACKS /
TABLES / GROWING BENCHES ETC.,
FOR CENTRE OF EXCELLENCE ON PROTECTED CULTIVATION
OF VEGETABLES AND FLOWERS INCLUDING AUTOMATED PLUG
TYPE SEEDLING PRODUCTION**



**MISSION DIRECTOR & COMMISSIONER OF HORTICULTURE
ANDHRA PRADESH, GUNTUR – 522 007**

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF HORTICULTURE
TTPC BLDG., 1st FLOOR, CHUTTUGUNTA,
GUNTUR – 522 007.**

TENDER Notice No : MIDH/CoE/1/2016-17

Date of Commencement of
DOWN LOADING OF THE
TENDER DOCUMENT : 11-02-2017 at 10.00 AM

LAST DATE FOR RECEIPT
OF TENDERS : 03-03-2017 at 01.00 P.M.
at O/o Mission Director &
Commissioner of Horticulture,
TTPC Bldg., 1st Floor, Chuttugunta,
GUNTUR – 522 007.

TIME, DATE & PLACE OF
OPENING OF TECHNICAL TENDER : 03-03-2017 at 03.00 P.M.
**O/o Mission Director &
Commissioner of Horticulture,
TTPC Bldg., 1st Floor, Chuttugunta,
GUNTUR – 522 007.**

ADDRESS FOR COMMUNICATION : **Mission Director &
Commissioner of Horticulture,
TTPC Bldg., 1st Floor, Chuttugunta,
GUNTUR – 522 007.**
ANDHRA PRADESH
Ph: 0863 - 2216470
Email: shmcell.ap@gmail.com

The tender document containing terms and conditions for the execution of this project along with specifications and EMD to be paid are appended.

PREAMBLE

The Department of Horticulture is establishing a Center for Excellence on Protected Cultivation of Vegetables and Flowers including Automated Plug type Seedling Production Unit at Kuppam, Chittoor district, Andhra Pradesh. This project is aimed at supply of healthy seedlings of various vegetables, Research and Demonstration on protected cultivation of high value vegetables and flowers and providing training to extension personnel and farmers on protected cultivation.

This tender is for inviting suitable proposal along with all necessary details and an estimated cost for the supply of growing media, portrays, seedlings etc.,

The interested specialized organizations/firms who are involved and having experience of supply of such inputs may participate with their best attractive proposals with us.

TERMS AND CONDITIONS

- I) The location of the project to which inputs are being procured is at Centre of Excellence, Kuppam, Chittoor district of Andhra Pradesh.
- II) The tenderer has to supply all the inputs quoted and deliver the items at the cost of tenderer.
- III) The tenderers are also required to furnish their experience certificate along with details of previous consignment.
- IV) Inputs should be supplied as per the standards & specifications. The requirements of the inputs/material may be increased or decreased as per need and the tenderer should supply as per demand.
1. All tenderers must quote the rates section wise, otherwise tender will be rejected.
 2. All taxes and duties to be paid to the government needs to be included in the price quoted.
- V) The tenders should be submitted within the specified time at the Office of Mission Director & Commissioner of Horticulture, TTPC Bldg., 1st Floor, Chuttugunta, Guntur – 522 007, A.P. along with **EMD** as specified here under against each item

Sl. No.	Work/Equipment	EMD Amount to be paid (in Rupees)
1	Supply of Growing media, Seedlings, etc.,	2.5 % of the material cost. (1% at the time of tender submission and 1.5 % at the time of entering the agreement.)

Tenderers must pay the EMD amount specified as above against the item in the form of crossed Demand Draft drawn **in favour of The Mission Director & Commissioner of Horticulture** payable at **Guntur** on Andhra Bank /Any Nationalized Bank. TENDER documents without Earnest Money Deposit will be rejected and the application processing fee of **Rs.5,000/- (Rupees Five Thousand Only)** through **DD in favor of The Mission Director & Commissioner of Horticulture** payable at Guntur, Andhra Bank / any Nationalized Bank which is non-refundable.

- VI) Specifications given are indicative and the TENDERER has to give a detailed description and specifications on each section. The same would be given weightage in finalizing the TENDER.
- VII) The materials to be supplied by the tenderer should be branded and meet the quality standards and as per the existing norms. Period of warranty shall be one year from the date of supply for non-consumable items.
- VIII) The specifications and other conditions prescribed in Annexure – III of this tender document shall also be treated as part of this tender document for all purposes.

TERMS OF PAYMENT

Payment will be made on delivery of the material at site i.e Centre of Excellence, Kuppam, Chittoor District, subject to verification of the standards & specifications of the item(s) as per the tender document.

ELIGIBILITY CRITERIA

- (1) Experience of having supplied inputs (Annexure – II) for Centre of Excellence at Agricultural Universities/State Horticulture Department/ICAR Institutes/Private and other Organizations.
- (2) Certificate from the project client (COE) for award of contract and satisfactory completion of the consignment (in terms of value) in original for each item claimed to be submitted.
- (3) Should have minimum five years of experience in this field.
- (4) The firm must have prior experience of Establishment and running of minimum 3 to 4 such Plug Type Nursery Seedling Production Units and expertise in Growing and Supplying of different Vegetable and Flower crop Seed/Seedlings and other inputs for Polyhouses.
- (5) The bidder should have the following ISO Certifications: ISO 9001:2008, ISO 14001:2004, & ISO OHSAS 18001:2007

Evaluation of Tender:

- 1) The Competent Authority reserves the right to accept or reject any tender without any reason thereof.
- 2) Prices to be quoted on FOR basis including all taxes including VAT/freight charges etc. in Indian rupees.
- 3) It is necessary to submit all the relevant documents like Pan Card, ISO Certification, VAT/Sales Tax Registration, and Authorized dealer of a reputed company, Certificate of Incorporation / Firm Registration / Partnership Deed.
- 4) Tenderer should submit the copies of Purchase Orders in support of their genuineness in supplying of the goods in reputed Universities / Colleges / Departments/institutes/private organizations. The tenderer should submit users list for the last 5 years.

DISQUALIFICATION:

The authorities may, at its own sole discretion, at any time during the tender process, disqualify any interested party from the tender process if:

- (a) the tender is submitted after the dead line for submission.
- (b) the tender is submitted without enclosing application fee & EMD demand drafts.
- (c) the interested entity has made misleading or false representation in the forms, statements, attachments submitted in proof of eligibility.
- (d) the tender is not accompanied by required documentation.
- (e) the tenderer failed to provide clarifications related thereto, when sought.

“DECLARATION OF THE TENDERER”

- 1) That I/We am/are the authorized nominee (s) of the firm here by submit tender to Mission Director & Commissioner of Horticulture, A.P., Guntur District for Centre of Excellence, Kuppam, Chittoor District. The copy of the Power of Attorney is attached herewith.
- 2) I am to state that the information provided in the tender form is true and correct
- 3) I/We may be punished as per law for any wrong information, misleading facts provided in the tender form besides rejection of my/our tender.
- 4) In case of any dispute, the Jurisdiction will be Guntur district only.
- 5) I/We have carefully read all the general and specific terms and conditions of the tender and I solemnly declare that the same are acceptable to me/us and binding on me/us.

Place:

Signature of Tenderer:
With seal & stamp :

Date:

Name of Tenderer :

Capacity in which document is signed :

Full address of the Tenderer :

(Attach Identity card Xerox)

Phone No. :

Mobile No. :

ANNEXURE – I
TECHNICAL BID PROFORMA

The tender shall accompany with the enclosures for components as per Proforma prescribed and is attached with the document and details is as under:

S. No.	Intervention/Component	Annexure (With page nos.)
1	Company Profile	
2	Past Experience of the firm with certificates/ work order/ completion certificate etc.	
3	No. of years of experience in this field	
4	Financial Strength of the Firm	
5	Office details	
6	Sales Tax, Income Tax, CST registration	
7	Any others as specified in the general tender document	

The Department of Horticulture, A.P., Guntur, reserves the right to verify the claims made by the tenderer and to carry out the capacity assessment of the tenderer and the Mission Director & Commissioner of Horticulture decision shall be final in this regard.

Annexure- II

FINANCIAL BID PROFORMA

Sl. No.	ITEM NAME	UNIT RATE (IN RS.)	QUANTITY	QUOTED PRICE (IN RS.)
1.	COCO PEAT: Block type 30 cm X30 cmX15 cm, moisture compression 5:1, Expansion 1:5 EC 0.05 dS/m, PH 5.5 to 7.0 moisture 15% Appearance-Brownish with approx 10% of cut fiber		35,000 Kgs	
2.	VERMICULITE: A sterile, porous and light weight material which absorbs water very fast & retains moisture for longer duration. PH value approx .7		10,000 kg	
3.	PERLITE: Coarse granules: White in colour, bulk density 120-150 kgs per cu.m, particle size 90% between 4.75 mm to 0.150 mm, hardness: MOHS5.5, PH neutral, free moisture 0.5% max		2,000 kg	
4.	Carton box (Corrugated boxes) 3 ply (recycled) 465X765X175 mm (L XWXH) cardboard		5,000 Nos.	
5.	Plastic seedling Tray , 99 cells: (LXWXH), Tray size: 360 mm 450mm X60 mm: made by High impact polystyrene material.		18,000 Pcs.	
6.	Thermal Tray , 198 cells: Tray size: (LXWXH) 730 mm X452 mmX60mmmade by high impact thermo Cole material		6,000 Pcs.	
7.	Growing Benches Seedling racks / tables / growing benches inside the poly house made with GI pipes 25mm OD, 2mm thickness, 275GSM and aluminum T sections (60mm x 25mm), so as to hold the seedling trays in flat position. Growing benches 80cm in height and 1.0m in width. Legs of the bench will be grout in to CC of size 150x150x200mm (Lx W x H).		128 Nos.	

Annexure– III
(General Conditions)

Submission of Tender and Deposit of Earnest Money

1. Quoted rate should be written legibly in ink or type written. No alterations should be made to any of the terms and conditions of the tenders by scoring out, altering or overwriting; similarly no alterations are permitted in the rates quoted by them. No alterations will be allowed after this Office receives the tender. Ambiguity must be avoided in filling the tenders. However, any corrections etc., made will have to be duly attested with dated signatures and official seal. The tenders not complying with these conditions will be rejected summarily.
2. The tenders not conforming to the prescribed terms and conditions of the Department or conditional Tenders or Tenders which cannot adhere to the prescribed time schedule are liable for rejection.

Validity of rates and other Conditions:

1. Tenders shall remain valid for a period of 90 days from the date of opening of the tender prescribed. In exceptional circumstances, the Department may solicit the tenderer's consent for an extension of the period of validity. The request and response shall be made in writing / cable / telex / fax / e-mail.
2. The Technical Bid (Annexure-I) and Financial Bid (Annexure-II) should be sealed individually in separate covers and both these covers should be kept in single cover.
3. The inner and outer envelope shall bear the following address:

MISSION DIRECTOR & COMMISSIONER OF HORTICULTURE
TTPC Bldg., 1st FLOOR, CHUTTUGUNTA,
GUNTUR – 522 007. ANDHRA PRADESH

4. The inner envelopes should also contain the Name and Address of the bidder
5. Telex, cable, e-mail or facsimile tenders will be rejected.
6. Tender Documents must be received by the Department at the address specified not later than the time and date specified in the invitation (Notification) for tenders. In the event of the date specified being declared as a holiday for the Department, the tenders will be received up to the appointed time on the next working day.
7. The tenderer's representatives who are present shall sign in the register evidencing their attendance.
8. During evaluation of tenders subsequent to opening, the Department may at its discretion, to ask the tenderer for clarification of its tender. The request for clarification and the response shall be in writing and no change in the tender will be entertained.
9. The evaluation of the tender will take into account, the past experience in addition to the tender price. Such price should include all duties and taxes to be paid or payable on components of works.

10. The successful tenderer(s) will be intimated by letter (s) or other means of communication and the tenderer (s) so informed shall be bound from the time of transmission of such acceptance by the Department. Formal acceptance of the tender (s) will be forwarded to successful tenderer (s) in due course but it will serve merely as a confirmation of the initial information and shall not affect the time from which the offer is/are bound by the contract(s).
11. The Department is not bound to accept the lowest tender. Any or all the quotations may be rejected without assigning any reasons. It reserves the right of acceptance in whole or part of the offer made. The decision of the Department of Horticulture in the matter shall be final and binding on the tender.

TENDER EVALUATION

Tender Evaluation:

The unit cost of the items quoted by the tenderer would be considered for financial tender evaluation.

Committee:

- a. The committee shall do the above evaluation based on the quoted prices. The committee shall determine the approach and methodologies for the issues, which may arise during the above referred evaluation process and their decision is final. The decision of the committee to reject or accept shall be final and binding on all the tenderers.
- b. The successful tenderer shall be responsible for the supply of all the inputs

Other contractual obligations

1. The contract shall not be deferred / modified except by written consent by both the Department and the tenderer.
2. The tenderer shall not sub-let or delegate this contract in full or part thereof without the written consent of the Department.

Consequence of non-supply and damages

1. All risks of loss, damage or depreciation to material shall be upon the supplier until the material is delivered at the addresses specified and in accordance with the provision of the contract. Till the material is received at the respective destination indicated by the university, the property continues to be at the risk of the tenderer. The mere fact that the material is delivered to transporter is no defense to the tenderer and the tenderer will be squarely held responsible for any delayed receipt of the material by the Department or for loss or damage of any kind to the material in transit.

2. Assuming that the tenderer fails to deliver any or all the material covered by the contract, the Horticulture Department, Govt. of A.P., reserves the right in addition to other legal remedies, to cancel the contract in full or any portion thereof and hold the tenderer liable for all damages sustained by the Department by virtue of the tenderer failing to perform the contract and consequent cancellation of the contract.
3. The time allowed for delivery of goods shall be deemed to be the essence of the contract. The Department also reserves the right to cancel the purchase order in case supplies are delayed beyond the scheduled date of delivery and to make such arrangements as it may think fit for the completion of supplies on account and at the risk of the suppliers (s). The additional expenses thus incurred together with the consequential losses and also the liquidated damages shall be recovered from the supplier out of his / their security deposit / earnest money deposit and any other amount due to him / them. The balance still, if any, payable by the supplier shall be paid by him/them within 7 days of notice by the Department of Horticulture, Govt. of A.P.

FORFEITURE/REFUND OF THE EARNEST MONEY DEPOSIT (EMD)

1. Earnest Money of the unsuccessful tenderer (s) shall be refunded within three months from the date of decision regarding the tenders. No interest is payable by the Department on such deposit.
2. On due performance and satisfactory completion of the order in all respects during the contract periods, the Earnest Money Deposit(Security Deposit) will be refunded to the Contractor(s) without interest within a period of 3 months with effect from the date of receipt of a request to this effect from the tenderer.

SETTLEMENT OF DISPUTES

1. Any difference or dispute arising out of or in connection with this tender or acceptance thereof or the contract that may be entered in consequence thereof, shall be decided by arbitration. The Chairman of the committee for purchase of the inputs, Mission Director & Commissioner of Horticulture, Govt. of A.P., or his nominee shall be the sole arbitrator and the arbitrator's decision shall be final and binding on the parties. The tenderer (s) will have no objection to such appointment on any ground whatsoever including that such nominee, in his official capacity dealt with this matter at any stage.
2. The parties hereby agree that in the event of any dispute no cause of action shall arise in their favor to approach any court unless they have restored to and exhausted the remedy of arbitration as envisaged above.
3. The parties also do hereby agree that the contract envisaged by these terms and conditions shall be deemed to have been entered into at Horticulture Department, Govt. of A.P. and the courts at Guntur, Guntur District alone will have jurisdiction to try and legal proceedings which may arise out of this contract. Neither party shall file any proceedings in any other Court.

TENDER FORM
(Should be included in Financial bid only)

From : To
The Mission Director &
Commissioner of Horticulture,
TTPC Bldgs., 1st Floor,
Chuttugunta,
GUNTUR – 522 007.(A.P)

Ref: 1. Your TENDER Notice No: COE/KPM/1/MIDH/2016-17 Dated:08-02-2017
2. EMD – D.D. No.Dated.....for Rs.....

I/We have read the contents of the terms and conditions mentioned in your tender schedule and its enclosures and agree to abide by the same.

I/We hereby offer for Supply of Growing Media and other material for Center of Excellence Project at Bangarunattam Village, Kuppam, Chittoor Dist., Andhra Pradesh prescribed in the schedule (or such portion thereof as you may specify on the acceptance of tender) at the price given below.

I/We agree to hold this offer open for a period of 90 days from the date of acceptance of TENDER and shall be bound by communication of acceptance dispatched within a period of 15 days from the date of accepting the tender of the tenderer.

I/We have also examined the requisite specifications of the material to be supplied and my / our offer is to supply the required material in accordance with the requisite specifications.

I/We have carefully considered all terms and conditions in Annexure I, II and III and particulars regarding settlement of disputes and we have signed the same in token of consciously accepting the same and do hereby state that we accept them without any reservations and accordingly I/We quote the rates inclusive of all taxes, duties, transportation, insurance etc., as below.

Name of the item Unit Price

The articles will be ready for delivery withindays from the date of receipt of firm orders.

Yours faithfully,

(Signature and stamp of the tenderer)
State legal status, whether Prop./
Partner / Registered firm / Company etc.)

Encl: Samples enclosed

EMD-DD No.....dated.....for Rs.....

**GOVERNMENT OF ANDHRA PRADESH
HORTICULTURE DEPARTMENT**

TTPC Bldgs., 1st Floor, Chuttugunta, GUNTUR – 522 007.

E-mail: shmcell.ap@gmail.com

TENDER NOTICE

COE/KPM/1/MIDH/2016-17

Dated:08-02-2017

Tender is invited from firms/ organization/company for Supply of Growing Media, portrays, carton boxes, and other material for Center of Excellence Project at Bangarunattam Village, Kuppam (M), Chittoor District, Andhra Pradesh. More details can be downloaded from Department's website **www.horticulture.ap.nic.in**

Sd/- CHIRANJIV CHOUDHARY
Mission Director & Commissioner of Horticulture,
TTPC Bldgs., 1st Floor, Chuttugunta,
GUNTUR – 522 007.(A.P)