

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF HORTICULTURE**

REQUEST FOR EXPRESSION OF INTEREST

Assignment Title : PREPARATION OF DETAILED PROJECT REPORTS

1. Department of Horticulture, Government of Andhra Pradesh is inviting Expression of Interest (Eoi) from interested firms / companies with required experience for the selection of Agency of National/International reputation, interested for preparation of Detailed Project Reports (DPRs) for various types of projects from the date of agreement with the Department.
2. The services also include providing technical assistance, in selected areas, to Department of Horticulture.
3. Eoi forms Including terms & conditions, can be obtained from the State Horticulture Mission, Andhra Pradesh State on all working days (Monday to Friday) between 11:00 hours to 17:00 hours by payment Rs.1000.00 (Rupees One Thousand only) in the form of a demand draft of drawn in favour of Executive Director, MIDH, Andhra Pradesh State, Guntur.
4. It may also be downloaded from the website: <http://horticulture.ap.nic.in>. In case of forms downloaded from website, DD for an amount of Rs.1000.00/-(Rupees One Thousand only) has to be attached with the form at the time of submission.
5. The offer should be submitted in sealed cover containing - Technical Bid with supported documents and Financial Bid.
6. Applications should be duly super scribed " EXPRESSION OF INTEREST FOR PREPARATION OF DPRs FOR POST HARVEST PROJECTS AND MARKETING INFRASTRUCTURE" and should beaddressed to the Mission Director & Commissioner of Horticulture, MIDH, TTPC Building, First Floor, Old Market Yard, Chuttugunta, Guntur– 522007, Andhra Pradesh.
7. The last date for submission of EOI is on or before 15:00 hrs on 31st August, 2018.
8. Mission Director & Commissioner of Horticulture, MIDH, Andhra Pradesh State, Guntur, reserves the right to revise/change/cancel the Eoi without assigning any reasons thereof.
9. The date of issue of Eoi Schedule, last date for submission & other details are as follows:

Cost of Document	Rs.1000/- in cash / DD in favour of Executive Director, MIDH, Andhra Pradesh State, payable at Guntur -522007.
Issue of Eol schedules	30.08.2018 5.00p.m.
Last Date of Submission of Eol	31.08.2018 (3:00 PM)
Date of opening of Applications	31.08.2018 (3:00 PM)
Place of opening	O/o Commissioner of Horticulture, Andhra Pradesh State, Guntur.

In the event of last date of submission and opening is declared as holiday, submission and opening will be on the next working day. No communication will be sent separately.

Sd/- CHIRANJIV CHOUDHARY

Mission Director &
Commissioner of Horticulture
MIDH, Andhra Pradesh, Guntur.

SCHEDULE FOR EXPRESSION OF INTEREST

GENERAL INFORMATION:

The Department of Horticulture, Govt. of Andhra Pradesh is extending financial assistance to the farmers / entrepreneurs for Establishment of Post Harvest Projects funded by Govt. of India under Mission for Integrated Development of Horticulture(MIDH).

The proposed EoI for writing DPRs will address key, gaps in Post Harvest Management and Marketing Infrastructure and will incorporate latest technology, design and also national and international. It would help to “reduce the post harvest losses and increase the profitability and market access of Horticulture Produce in the State of AP and to promote domestic and international exports”.

Components involved in EoI

- Cold Storages (Type-1& Type-2)
- Ripening Chambers, Pre Cooling Chambers and Cold Rooms
- Controlled Atmosphere & Multi-Temperature Storage Chambers
- Refrigerated Vehicles
- Integrated Pack Houses with Functional Infrastructure
- Onion Storage Structures
- Minimal Processing units (Cashew, Mango, Guava (Juice/Pulp), Tomato Ketchup, Chilli, Turmeric, Curry leaves, Moringa leaves, Tutti Frutti, Chocolate manufacturing units etc.)
- Seed Processing units
- Marketing Infrastructure
 - Establishment of Wholesale Markets
 - Rural Markets / Apni Mandis
 - Retail Outlets / Markets (Environmentally controlled)
 - Functional Infrastructure (Collection, Grading, Sorting and Packing units etc)

SCOPE OF THE ASSIGNMENT

- ❖ The Firm/ Agency is required to develop work plan in consultation with the Departmental Officer concerned and the promoters, which would be approved by the Mission Director, MIDH, Govt. of AP, prior to the start of the assignment.
- ❖ The Firm/ Agency is expected to share their experience and provide the guidance about technologies and suggest models for implementation.
- ❖ The Firm/ Agency will be required to undertake the visit of the site and assess the requirements etc. before preparing the project proposal.
- ❖ The content of the DPR should mainly focus on the following areas...
 - Detailed Back ground and past experience of the promoters
 - Detailed information on location advantage
 - Area, Crop and Market Potential
 - Forward / Backward linkages etc.
 - Component wise standards & specifications and quality of material for establishment of different projects / units.
 - Generation of employment
 - Basic design considerations with specifications for different units
 - Technical details of Plant & Machinery for different types of units along with safety measures etc.
 - Financial Analysis of the project

ON SITE SUPPORT

1. To provide technical guidance about Layout Plan and Plant & Machinery.
2. To facilitate in the submission of Detailed Project Report in coordination with line departments with all relevant documents.
3. To recommend best technology for Post Harvest Management of Horticulture produce.
4. To identify gaps in present technologies adopted by the farmers / entrepreneurs and to suggest best suitable alternatives.

ELIGIBILITY CRITERIA / TERMS & CONDITIONS FOR BIDDERS:-

- The Firm / Agency should be a reputed organization having experience in writing DPRs and providing guidance for establishing the projects related to Horticulture / Floriculture like establishment of Cold Storages, Ripening Chambers, Integrated Pack House, Functional Infrastructure etc.(at least 2 successful work orders to be attached) within last 2 years.

- The Firm / Agency should attach a copy of work order confirming the completion of similar nature of projects for not less than Rs. 3.00 Crores (Rupees Three Crores only).
- EOI submitted without relevant papers/documents shall be rejected summarily.
- The Firm / Agency should not have abandoned any work of Government of India / any State Government or its department during the last three years.
- Under the Two Bid System, the Technical Bid shall consist of all technical details along with commercial terms & conditions and Financial Bid shall indicate unit price for the work to be executed.
- EMD and document costs will be part of the Technical Bid only.
- The Technical Bid along with cost of document (D.D in case of downloaded forms), documents & annexures should be placed in a cover duly superscribed as Technical Bid. The Financial Bid should be placed in a separate cover duly superscribed as Financial Bid. Both the covers should be sealed and should be put in a bigger envelop superscribing "**EXPRESSION OF INTEREST FOR PREPARATION OF DPRs FOR POST HARVEST PROJECTS AND MARKETING INFRASTRUCTURE**" and addressed to Mission Director & Commissioner of Horticulture, MIDH, Andhra Pradesh State, Guntur.
- All the Bid documents should be signed by the authorized person, carrying the prescribed letter of authority and his full name and status should be indicated below his signature with the seal of organization / agency.
- Rate quoted in financial bids must be inclusive of all taxes. Financial Proposal will be quoted in figures as well as in words. In case of any ambiguity, amount quoted in words will be considered. The quotation of rate must be with respect to desired project specification.
- Conditional proposal will not be accepted.
- No claim will be entertained afterwards for any increase in price or otherwise.

Invitation of bids:

- Expression of Interest Document can be downloaded from the Department website <http://www.horticulture.ap.nic.in> or obtained in-person from the O/o Commissioner of Horticulture, State Horticulture Mission, Department of Horticulture, Andhra Pradesh State, TTPC Building, First Floor, Old Market Yard, Chuttugunta, Guntur, on or before the date & time mentioned in the Eol notice.
- The Eol should be dropped in the box kept for this purpose at the O/o. Commissioner of Horticulture, Andhra Pradesh State at the address mentioned above on or before the date & Time mentioned in the Eol notice.
- Applicant or their duly authorized representatives may be present at the time of opening the Main envelope and the Technical Bids, the time and place for which is

indicated in the Tender document. Time and Place for opening of Financial Bids shall be after evaluation of Technical Bid and shall be communicated to the technically qualified firms / applicants through mail and phone. Either one of it would be sufficient.

- EoI received late after due date and time, will not be accepted and are deemed to have been rejected. The MIDH, Andhra Pradesh State, Guntur, will not be responsible for any delay.

OPENING OF BIDS:

- ❖ The Technical Bids will be opened first and will be evaluated by the evaluation committee. Only such Bids will be evaluated in which required EMD and Tender document cost are received along with the Technical Bids and that meets other conditions of the Bids.
- ❖ Evaluation of the Technical Bids shall be carried out by evaluation committee which shall look into compliance of terms of reference and of other conditions of EoI.
- ❖ At the second stage, Financial Bids of only technically qualified firms will be opened for further evaluation.
- ❖ Mission Director & Commissioner of Horticulture, Andhra Pradesh, Guntur, at his sole discretion and without assigning any reasons thereof, reserves the right to accept or reject any or all the bids.
- ❖ Mission Director & Commissioner of Horticulture, Andhra Pradesh, Guntur, also does not bind himself to accept the Lowest price bid as it is Quality & Cost Based Selection (QCBS).
- ❖ In order to facilitate the evaluation of bids Mission Director & Commissioner of Horticulture, Andhra Pradesh, Guntur, at his own discretion may seek clarification in writing which shall be responded by the bidder in writing within the stipulated time set out in the clarification letter.
- ❖ Any conditional bid shall be summarily rejected.
- ❖ Participation in the EoI will automatically imply the acceptance on part of the participating agency of all the terms and conditions of this EoI.

EVALUATION AND SELECTION OF PROPOSALS:

- The selection shall be based on Quality and Cost Based Selection (QCBS).
- The total value of writing DPR, site visit, technical guidance for establishing the unit (under Post Harvest Management scheme) including any other expenses, including the taxes and duties, quoted by the bidder shall be considered for financial price evaluation. The firms have to mention price of every component in the financial bid.

- The bidders who have qualified in technical bid shall be called for opening of financial bid. Based on the financial bid, further negotiation will be conducted and the successful bidder will be called for Letter of Acceptance (LoA).

Legal Disputes:

In case of any dispute or difference arising out of the agreement between the two parties relating to any aspect of the agreement, the parties should attempt to settle the dispute through mutual and amicable discussions.

It is further to be agreed by both the parties that all differences and disputes if not resolved as above, shall be got remedied through the Court of Law of Guntur jurisdiction only.

Black listing and Legal Action:

- The firm / agency shall submit a notarized affidavit form that "the agency has not been blacklisted by any State Govt./ Union Govt." and no legal issues regarding any work is pending in any court. In case of non-compliance of the guidelines, technical specifications, rectification of defects during execution or defect liability period and order of Mission Director, Department of Horticulture, Andhra Pradesh State, legal proceedings will be initiated and the cost will be borne by the firm. The firm will also be blacklisted to take any part in bids to be called by Government of Andhra Pradesh.
- The EOI Schedule can be rejected without any notice, if at any stage of the procurement process, it comes to knowledge that any firm / agency is involved in any fraudulent practice or misrepresentation of the facts or tried to influence the selection process or indulged in any corrupt activities in competing with others besides initiating legal action.

The Mission Director & Commissioner of Horticulture, MIDH, Andhra Pradesh State, Guntur, reserves the right to revise/change/cancel any or all the bids without assigning any reasons thereof.

CONDITIONS OF CONTRACT:

Agreement:

The successful bidder shall, within 10 days of signing the Letter of Acceptance (LOA), be bound to execute a formal agreement. In case of failure of agreement, the bidder will not be permitted to work and bid will stand cancelled. Further, the work will be allotted to next eligible bidder.

The terms & conditions contained in bid document will be construed to be part of the agreement. Any variation in the terms & conditions as may be suggested by the bidder and accepted by the committee will be specifically mentioned in the agreement.

The cost of stamping for agreement should not be less than Rs.100/- which shall be borne by the successful bidder.

The work assigned should be completed and submitted within the time frame.

TERMINATION OF CONTRACT:

Mission Director & Commissioner of Horticulture, State Horticulture Mission, Andhra Pradesh, will monitor the progress of work from time to time. It is the obligation of the executing agency / firm to complete the work as per the schedule by observing the terms and conditions of the agreement.

If Mission Director & Commissioner of Horticulture, State Horticulture Mission, Andhra Pradesh State notices that the work is not progressing as per the schedule and there are violations of the terms and conditions of the agreement, he has every right to give stop memo and terminate the contract with 30 days prior notice.

Sd/- CHIRANJIV CHOUDHARY
Mission Director &
Commissioner of Horticulture
State Horticulture Mission,
Andhra Pradesh, Guntur.

TECHNICAL BID

FUNCTIONAL REQUIREMENT OF SYSTEM

Tenderer may submit a different technical options if it is able to meet the Core technical requirements as stated in this document. Tenderer shall have to demonstrate proof that his proposed solution has been successfully tried on large areas. The tenderer shall also have to satisfy the reliability requirements as stated in this document. Right to accept / reject the proposed solution shall rest solely with the Mission Director & Commissioner of Horticulture, Guntur, Andhra Pradesh.

The bidder shall draw up the optimization of the work assigned in consultation with the Executive Director, State Horticulture Mission, Andhra Pradesh.

FORMAT OF TECHNICAL BID

(EXPRESSION OF INTEREST FOR PREPARATION OF DETAILED PROJECT REPORTS)

SNo.	Item	:	Details
1	Name of the agency with details of Address, Phone & Fax Number	:	
2	Past experience of writing DPRs and providing technical guidance about Layout Plan and Plant & Machinery for establishing the unit under Post Harvest Management scheme, with documentary proof.	:	
3	Time period required for execution of the Assigned work.	:	

S. No	Intervention / Component	Annexure with page no.
1	Proof in support of past experience of firm	
2	Proof for support of completion of same type of projects in Public / Private sector	
3	List of key professionals with education back ground & experience to be deputed for the project	

Authorized Signatory

FORMAT OF FINANCIAL BID**(EXPRESSION OF INTEREST FOR PREPARATION OF DETAILED PROJECT REPORTS)****Name of the Organization:**

S.No	Component	Size / Capacity / No.	Requirements	Rate (in Rs.)	Amount (in Rs.)
1					
2					
3					
4					
5					
6					
7					
8					
9					

The bidder has to attach separate sheet as cost summary of project in the following format:

Sl.No.	Description of individual component	Amount (in Rs.)
1		
2		
3		
	TOTAL	

Authorized signatory of firm

(on Letter head of the bidder)

Name of Firm: Address:
Phone No. / Mobile No.:

To,
Commissioner of Horticulture,
State Horticulture Mission,
Andhra Pradesh, TTPC Building,
1st floor, Chuttugunta,
Guntur - 522004.

Sir,

Subject: TECHNICAL PROPOSAL - In accordance with the terms & conditions of
Expression of Interest.

I /We submit the technical proposal containing the following documents;

- 1)
- 2)
- 3)
- 4)
- 5)

Further, it is certified that the information furnished in this Bid documents is true and correct to the best of my/our knowledge & belief. I/we fully understand terms and conditions mentioned above and undertake to abide by the terms & conditions and rules & regulations mentioned in the Bid document.

It is also certified that our firm has not been blacklisted by any Union or State Government Department or Institute in any matter and the owners or partners/ directors has never been legally prosecuted & in any legal dispute with any Union or State Government department.

Signature of Authorized Signatory
Name
Designation

Seal of the firm

Date :

(Letter head of the bidder)

AUTHORITY LETTER

M/s

(Name & address with telephone no. of representative) is working with / on behalf of our firm as our authorized representative for the State of Andhra Pradesh.

He is authorized to submit, collect & correct all Bid / quotation / project documents on behalf of firm.

Signature of Authorized signatory

Name

Designation

Seal of the firm

Date.....

BIDDER INFORMATION SHEET

(General Information to be submitted along with the Bid)

1. Name of the Firm / Agency :
2. Name & Address of the firm/ authorized dealer,

Telephone No. :

Income Tax PAN No. :

3. Address with telephone no./e-mail/web address where Head Office is situated (in the case of authorized person submitting the bid)

Certified that above information is correct.

Signature of Authorized Signatory

Name

Designation

Seal of the firm

Date.....

DETAILS OF BID DOCUMENT COST
(Not applicable for Bid Documents purchased in person)

Bid document cost as per details below is enclosed for the purpose

.....Bank Draft No.....
Name of the bank.....
Branch..... Dated.....
Amount (In figures & words).....
.....

Signature of Authorized Signatory

Name :

Designation:

Seal of the firm

Date.....

AFFIDAVIT

(Through Notary Public on Non-Judicial stamp paper of Rs. 100.00)

- Our firm shall complete the works assigned to us in the specified time decided by MIDH, Andhra Pradesh and as per technical specifications finalized.
- Our firm shall use the technical specifications / guidelines as per the Standards & Specifications notified from time to time.
- Our firm has never been blacklisted / debarred by Govt. of India or any State Govt.

FINANCIAL PROPOSAL

(On Letter head of the firm)

Name of Firm: Address:Phone No. /Mobile No.:

To,

The Mission Director & Commissioner of Horticulture,
State Horticulture Mission,
Andhra Pradesh State,
TTPC Building, 1st floor, Chuttugunta,
GUNTUR - 522007

Sir,

I / we do hereby quote the rates for preparation of DPRs in accordance with the specifications in all respects and instructions in the Annexures.

Rates quoted are inclusive of GST and Travelling Charge etc., if any.

Signature of Authorized Signatory

Name:

Designation:

Seal of the firm

Date.....

.....

Note: The rates should be quoted in Indian Rupees only, both in figures and words in such a way that interpolation is not possible and all over-writings should be strictly avoided or rewritten and correction should be duly attested prior to the submission of Bid. The rates should include all taxes, transportation. Only one rate should be quoted for one item. Multiple rates for one item will not be entertained.