

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF HORTICULTURE**

**EXPRESSION OF INTEREST
FOR SUPPLY OF
PRE-FABRICATED PORTABLE RETAIL OUTLETS**



**MISSION DIRECTOR & COMMISSIONER OF HORTICULTURE
ANDHRA PRADESH, GUNTUR – 522 007**

**GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF HORTICULTURE
TTPC BLDG., 1st FLOOR, CHUTTUGUNTA,
GUNTUR – 522 007.**

Expression of Interest Notice No : MIDH/ PHM / MKTG / 1 /2017

Date of Commencement of downloading of the EoI document : Dt.08-11-2017 at 10.00 AM

Last Date For Receipt of EoI : Dt.28-11-2017 at 01.00 P.M.
at O/o Mission Director &
Commissioner of Horticulture,
TTPC Bldg., 1st Floor, Chuttugunta,
GUNTUR – 522 007.

Time, Date & Place of Opening Of Technical Bid : Dt.28-11-2017at 03.00 P.M.
**O/o Mission Director &
Commissioner of Horticulture,
TTPC Bldg., 1st Floor, Chuttugunta,
GUNTUR – 522 007.**

Address For Communication : **Mission Director &
Commissioner of Horticulture,
TTPC Bldg., 1st Floor, Chuttugunta,
GUNTUR – 522 007.**
ANDHRA PRADESH
Ph: 0863 - 2216470
Email: shmcell.ap@gmail.com

The Expression of Interest document containing terms and conditions for the execution along with specifications and EMD to be paid are appended.

PREAMBLE

The Department of Horticulture is encouraging crops namely fruits, vegetables and flowers etc. are perishable in nature and need immediate disposal for providing remunerative prices to the farmers. For efficient marketing facilities to orchardist at the local level, NHM provides Credit linked back-ended subsidy @ 35% of the capital cost of project for establishment of Retail Markets and Outlets. This Expression of Interest is invited for Establishment of Pre-fabricated Retail Outlets in the State of Andhra Pradesh.

The interested specialized organizations / firms who are involved and having experience of supply of Pre-fabricated Retail Outlets may participate with their proposals.

TERMS AND CONDITIONS

- I) The units are being procured for the State of Andhra Pradesh.
- II) The supplier has to supply the units quoted and deliver the items at the cost of supplier.
- III) The suppliers are also required to furnish their experience certificate along with details of previous consignment.
- IV) Units should be supplied as per the standards & specifications. The requirements of the Units / Material may be increased or decreased as per need and the supplier should supply as per demand.
1. All suppliers must quote the rates section wise, otherwise Expression of Interest will be rejected.
 2. All taxes and duties to be paid to the Government needs to be included in the price quoted.
- V) The Expression of Interests should be submitted within the specified time at the Office of Mission Director & Commissioner of Horticulture, TTPC Bldg., 1st Floor, Chuttugunta, Guntur – 522 007, A.P. along with **EMD** as specified here under against each item

Sl. No.	Material	EMD Amount to be paid (in Rupees)
1	Supply of Pre-fabricated Portable Retail Outlets	2.5 % of the material cost. (1% at the time of Expression of Interest submission and 1.5 % at the time of entering the agreement.)

Participants must pay the EMD amount specified as above against the item in the form of crossed Demand Draft drawn **in favour of The Mission Director &**

Commissioner of Horticulture payable at **Guntur** on Andhra Bank / Any Nationalized Bank. Expression of Interest documents without Earnest Money Deposit will be rejected and the application processing fee of **Rs.5,000/- (Rupees Five Thousand Only)** through **DD in favor of The Mission Director & Commissioner of Horticulture** payable at Guntur, Andhra Bank / any Nationalized Bank which is non-refundable.

- VI) Specifications given are indicative and the supplier has to give a detailed description and specifications on each section. The same would be given weightage in finalizing the Expression of Interest.
- VII) The Units / Materials to be supplied by the supplier should be branded and meet the quality standards and as per the existing norms. Period of warranty shall be one year from the date of supply.
- VIII) The specifications and other conditions prescribed in Annexure – III of this Expression of Interest document shall also be treated as part of this Expression of Interest document for all purposes.

TERMS OF PAYMENT

Payment will be made on delivery of the unit(s) / material at specified place subject to verification of the standards & specifications of the item(s) as per the Expression of Interest document.

ELIGIBILITY CRITERIA

- (1) Experience of having supplied inputs (Annexure – II) the Unit(s) / Materials to Government Undertakings / Private and other Organizations.
- (2) Certificate from the client for award of contract and satisfactory completion of the consignment (in terms of value) in original for each item claimed to be submitted.
- (3) Should have minimum two years of experience in this field.
- (4) The firm must have prior experience in supply of Pre-fabricated Portable Retail Outlets / Units.

Evaluation of Expression of Interest:

- 1) The Competent Authority reserves the right to accept or reject any Expression of Interest without any reason thereof.
- 2) **Prices to be quoted on FOR basis including all taxes including GST/freight charges etc. in Indian Rupees.**
- 3) It is necessary to submit all the relevant documents like Pan Card, GST Registration, and Authorized dealer of a reputed company, Certificate of Incorporation / Firm Registration / Partnership Deed.
- 4) The bidder should submit the copies of Purchase Orders in support of their genuineness in supplying of the units in Govt. Departments / Institutes / Private organizations.

DISQUALIFICATION:

The authorities may, at its own sole discretion, at any time during the Expression of Interest process, disqualify any interested party from the Expression of Interest process if:

- (a) the Expression of Interest is submitted after the dead line for submission.
- (b) the Expression of Interest is submitted without enclosing application fee & EMD demand drafts.
- (c) the interested entity has made misleading or false representation in the forms, statements, attachments submitted in proof of eligibility.
- (d) the Expression of Interest is not accompanied by required documentation.
- (e) the Participant failed to provide clarifications related thereto, when sought.

“DECLARATION OF THE BIDDER”

- 1) That I/We am/are the authorized nominee (s) of the firm hereby submit Expression of Interest to Mission Director & Commissioner of Horticulture, A.P., Guntur District for supply of Pre-fabricated Portable Retail Outlet units. The copy of the Power of Attorney is attached herewith.
- 2) I am to state that the information provided in the Expression of Interest form is true and correct
- 3) I/We may be punished as per law for any wrong information, misleading facts provided in the Expression of Interest form besides rejection of my/our Expression of Interest.
- 4) In case of any dispute, the Jurisdiction will be Guntur district only.
- 5) I/We have carefully read all the general and specific terms and conditions of the Expression of Interest and I solemnly declare that the same are acceptable to me/us and binding on me/us.

Place:

Signature of Bidder:
With seal & stamp :

Date:

Name of Bidder :

Capacity in which document is signed :

Full address :
(Attach Identity card Xerox)

Phone No. :

Mobile No. :

ANNEXURE – I
TECHNICAL BID PROFORMA

The Expression of Interest shall accompany with the enclosures for components as per Proforma prescribed and is attached with the document and details is as under:

S. No.	Intervention/Component	Annexure (With page nos.)
1	Company Profile	
2	Past Experience of the firm with certificates / work order / completion certificate etc.	
3	No. of years of experience in this field	
4	Financial Strength of the Firm	
5	Office details	
6	GST, Income Tax, Firm Registration	
7	Any others as specified in the general Expression of Interest document	

The Department of Horticulture, A.P., Guntur, reserves the right to verify the claims made by the Participants and to carry out the capacity assessment of the Participants and the Mission Director & Commissioner of Horticulture decision shall be final in this regard.

Annexure- II
FINANCIAL BID PROFORMA

Pre-Fabricated Portable Retail Outlet of Different Sizes along with Solar System
(eg: 10'x 17'x 9'; 10'x 34'x 9'; 10'x 46'x 9'; 10'x 68'x 9')

Sl. No.	Indicative Component	Indicative Specification	Quoted Price (Rs.) (in figures & words)
1.	Bottom Frame	140 x50 mm formed MS G channel of 3mm thick.	
2.	Stiffener Bottom	80x50mm & 25x50 mm square pipes.	
3.	Top Frame	Frame made of 50x50mm square pipes.	
4.	Stiffener Top	50x50 mm, 25x50 mm & 25 x 25 mm Square pipes.	
5.	Side Wall Stiffeners	Corner post shall be of 50x50 mm, 25x50 mm Square pipes & wall thickness of 50 mm.	
6.	Paneling Outside	Specially corrugated 1.4mm thick sheet welded on MS frame.	
7.	Internal Wall Paneling	The paneling of side walls and roof shall be of 9 mm thick Pre laminated MDF board & all vertically and horizontal corners shall be neatly and smoothly finished with Aluminium sections .	
8.	Roof Outside	1.4mm thick MS sheet properly sloped & water tight.	
9.	Bottom Flooring	On the bottom frame 18 mm thick Bison panel i.e. cemented bonded fiber sheets shall be fixed by means of self-taping screw & 1.5mm thick PVC vinyl Carpet shall be fixed on the panel. (100% water, termite & dimensional proof with vinyl Carpet)	
10.	Aluminium Sliding Windows Size: 4'x3' - 4 no's	Double shutter sliding aluminum powder coated windows with 4mm thick glass for all windows, safety grills from outside & canopy on the top of windows	
11.	Main Door Size: 7'x3' - 1no	The door shall be of external opening type made out of the same material as wall panels & canopy above the door. Frame work by tubular pipe of 30 x 30 & the door interior shall be finished with same material matching with that of the Retail Outlet interior. Door with std hardware locks & handles	
12.	Insulation	Glass wool density of 32 kg/m ³ with insulation for top & 12mm foam on side walls.	
13.	Wiring	All wiring shall be concealed and shall be PVC insulated copper wires of ISI quality, suitable for 240 volt, 50 HZ single phase AC power supply. 2.5 mm thick cable for lighting, 5amp switches with 3pin Sockets, bulk head light above the door, 4mm thick cable for main electrical supply & with MCB protection.	
14.	Electrical Fittings	All electrical fittings in the portable Retail Outlet shall be 220 / 240 V. a) Tube light - 2 no's. b) Bulk head door light - 1 no. c) Fans - 1 no's. d) 3 pin Socket with Switchboard - 4no's e) A/C Provision—1 no.	
15.	Solar System	Roof Top Solar Panel System	
16.	Outside Painting	All components are painted with a coat of primer & 2 coats of corrosion free paint i.e. Synthetic Epoxy paint.	
17.	Hooks	Specially formed for easy lift & shift.	
18.	Rolling Shutter	Standard Rolling Shutter	

- **Note: Unit specifications, components may vary for different sizes and other components which are not specified above may be accepted.**

Annexure– III

(General Conditions)

Submission of Expression of Interest and Deposit of Earnest Money

1. Quoted rate should be written legibly in ink or type written. No alterations should be made to any of the terms and conditions of the Expression of Interests by scoring out, altering or overwriting; similarly no alterations are permitted in the rates quoted by them. No alterations will be allowed after this Office receives the Expression of Interest. Ambiguity must be avoided in filling the Expression of Interests. However, any corrections etc., made will have to be duly attested with dated signatures and official seal. The Expression of Interests not complying with these conditions will be rejected summarily.
2. The Expression of Interests not conforming to the prescribed terms and conditions of the Department or conditional Expression of Interests or Expression of Interests which cannot adhere to the prescribed time schedule are liable for rejection.

Validity of rates and other Conditions:

1. Expression of Interests shall remain valid for a period of 90 days from the date of opening of the Expression of Interest prescribed. In exceptional circumstances, the Department may solicit the Participant's consent for an extension of the period of validity. The request and response shall be made in writing / cable / telex / fax / e-mail.
2. The Technical Bid (Annexure-I) and Financial Bid (Annexure-II) should be sealed individually in separate covers and both these covers should be kept in single cover.
3. The inner and outer envelope shall bear the following address:

**MISSION DIRECTOR & COMMISSIONER OF HORTICULTURE
TTPC Bldg., 1st FLOOR, CHUTTUGUNTA,
GUNTUR – 522 007. ANDHRA PRADESH**

4. The inner envelopes should also contain the Name and Address of the bidder.
5. Telex, cable, e-mail or facsimile Expression of Interests will be rejected.
6. Expression of Interest Documents must be received by the Department at the address specified not later than the time and date specified in the invitation (Notification) for Expression of Interest. In the event of the date specified being declared as a holiday for the Department, the Expression of Interest will be received up to the appointed time on the next working day.
7. The bidder's representatives who are present shall sign in the register evidencing their attendance.
8. During evaluation of Expression of Interest subsequent to opening, the Department may at its discretion, to ask the firm for clarification of its Expression of Interest. The request for clarification and the response shall be in writing and no change in the Expression of Interest will be entertained.

9. The evaluation of the Expression of Interest will take into account, the past experience in addition to the Expression of Interest price. Such price should include all duties and taxes to be paid or payable on components of works.
10. The successful Participant(s) will be intimated by letter (s) or other means of communication and the Participants(s) so informed shall be bound from the time of transmission of such acceptance by the Department. Formal acceptance of the Expression of Interest will be forwarded to successful Participants (s) in due course but it will serve merely as a confirmation of the initial information and shall not affect the time from which the offer is / are bound by the contract(s).
11. The Department is not bound to accept the lowest Expression of Interest. Any or all the quotations may be rejected without assigning any reasons. It reserves the right of acceptance in whole or part of the offer made. The decision of the Department of Horticulture in the matter shall be final and binding on the Expression of Interest.

EXPRESSION OF INTEREST FOR EVALUATION

Expression of Interest for Evaluation:

The unit cost of the items quoted by the Participants would be considered for financial EoI evaluation.

Committee:

- a. The committee shall do the above evaluation based on the quoted prices. The committee shall determine the approach and methodologies for the issues, which may arise during the above referred evaluation process and their decision is final. The decision of the committee to reject or accept shall be final and binding on all the Participants.
- b. The successful Participants shall be responsible for the supply of the Units.

Other contractual obligations

1. The contract shall not be deferred / modified except by written consent by both the Department and the Supplier.
2. The supplier shall not sub-let or delegate this contract in full or part thereof without the written consent of the Department.

Consequence of non-supply and damages

1. All risks of loss, damage or depreciation to material shall be upon the supplier until the material is delivered at the addresses specified and in accordance with the provision of the contract. Till the material is received at the respective destination indicated by the Department, the property continues to be at the risk of the supplier. The mere fact that the material is delivered to transporter is no defense to the supplier and the supplier will

be squarely held responsible for any delayed receipt of the material by the Department or for loss or damage of any kind to the material in transit.

2. Assuming that the supplier fails to deliver any or all the material covered by the contract, the Horticulture Department, Govt. of A.P., reserves the right in addition to other legal remedies, to cancel the contract in full or any portion thereof and hold the supplier liable for all damages sustained by the Department by virtue of the supplier failing to perform the contract and consequent cancellation of the contract.
3. The time allowed for delivery of goods shall be deemed to be the essence of the contract. The Department also reserves the right to cancel the purchase order in case supplies are delayed beyond the scheduled date of delivery and to make such arrangements as it may think fit for the completion of supplies on account and at the risk of the suppliers (s). The additional expenses thus incurred together with the consequential losses and also the liquidated damages shall be recovered from the supplier out of his / their security deposit / earnest money deposit and any other amount due to him / them. The balance still, if any, payable by the supplier shall be paid by him/them within 7 days of notice by the Department of Horticulture, Govt. of A.P.

FORFEITURE / REFUND OF THE EARNEST MONEY DEPOSIT (EMD)

1. Earnest Money of the unsuccessful Participants(s) shall be refunded within three months from the date of decision regarding the Expression of Interest. No interest is payable by the Department on such deposit.
2. On due performance and satisfactory completion of the order in all respects during the contract periods, the Earnest Money Deposit(Security Deposit) will be refunded to the Supplier(s) without interest within a period of 3 months with effect from the date of receipt of a request to this effect from the Supplier.

SETTLEMENT OF DISPUTES

1. Any difference or dispute arising out of or in connection with this Expression of Interest or acceptance thereof or the contract that may be entered in consequence thereof, shall be decided by arbitration. The Chairman of the committee for purchase of the inputs, Mission Director & Commissioner of Horticulture, Govt. of A.P., or his nominee shall be the sole arbitrator and the arbitrator's decision shall be final and binding on the parties. The Participants(s) will have no objection to such appointment on any ground whatsoever including that such nominee, in his official capacity dealt with this matter at any stage.
2. The parties hereby agree that in the event of any dispute no cause of action shall arise in their favor to approach any court unless they have restored to and exhausted the remedy of arbitration as envisaged above.
3. The parties also do hereby agree that the contract envisaged by these terms and conditions shall be deemed to have been entered into at Horticulture Department, Govt. of A.P. and the courts at Guntur, Guntur District alone will have jurisdiction to try and legal proceedings which may arise out of this contract. Neither party shall file any proceedings in any other Court.

EXPRESSION OF INTEREST FORM
(Should be included in Financial bid only)

From : To
The Mission Director &
Commissioner of Horticulture,
TTPC Bldgs., 1st Floor,
Chuttugunta,
GUNTUR – 522 007.(A.P)

Ref: 1. Your EXPRESSION OF INTEREST Notice No: MIDH/ PHM / MKTG / 1 /2017

Dated: _____

2. EMD – D.D. No.Dated.....for Rs.....

I/We have read the contents of the terms and conditions mentioned in your Expression of Interest schedule and its enclosures and agree to abide by the same.

I/We hereby offer for Supply of Pre-fabricated Portable Retail Outlet units / material for Andhra Pradesh State prescribed in the schedule (or such portion thereof as you may specify on the acceptance of Expression of Interest) at the price given below.

I/We agree to hold this offer open for a period of 90 days from the date of acceptance of Expression of Interest and shall be bound by communication of acceptance dispatched within a period of 15 days from the date of accepting the EoI of the supplier.

I/We have also examined the requisite specifications of the material to be supplied and my / our offer is to supply the required material in accordance with the requisite specifications.

I/We have carefully considered all terms and conditions in Annexure I, II and III and particulars regarding settlement of disputes and we have signed the same in token of consciously accepting the same and do hereby state that we accept them without any reservations and accordingly I/We quote the rates inclusive of all taxes, duties, transportation, insurance etc., as below.

Name of the item Unit Price

The units / material will be ready for delivery withindays from the date of receipt of firm orders.

Yours faithfully,

Signature and stamp of the Supplier
(state legal status, whether Prop./
Partner / Registered firm / Company etc.)

Encl: Samples enclosed

EMD-DD No.....dated.....for Rs.....

**GOVERNMENT OF ANDHRA PRADESH
HORTICULTURE DEPARTMENT**

TTPC Bldgs., 1st Floor, Chuttugunta, GUNTUR – 522 007.

E-mail: shmcell.ap@gmail.com

EXPRESSION OF INTEREST NOTICE

MIDH/ PHM / MKTG / 1 /2017

Dated: 01-11 -2017

Expression of Interest is invited from Firms / Organization / Company for Supply of Pre-fabricated Portable Retail Outlet units in the State of Andhra Pradesh. More details can be downloaded from Department's website **www.horticulture.ap.nic.in**

Sd/- CHIRANJIV CHOUDHARY
Mission Director & Commissioner of Horticulture,
TTPC Bldgs., 1st Floor, Chuttugunta,
GUNTUR – 522 007.(A.P)